

# sccLearn Administrator Training Program

## 1. Submit Request Form and Complete Orientation in sccLearn

Initiate the request and approval process to access the training by completing the request form.

Duration < 30 mins



## 2. Complete Self-Paced Learning Activities

Complete self-paced exercise packet in Sandbox

Duration < 8 hours



## 3. Virtual Check-in session

Schedule at least one virtual check-in session confirm understanding.

Duration < 2 hours



## 4. sccLearn Administration Training Quiz

Once you pass the quiz, your administrator privileges will be granted in Production.

Duration < 30 mins